



MORNING MINIBUS SERVICE

A convenient way for pupils in Years 3 to 6 to travel direct to Hampton Prep School

SURBITON ROUTE



CHISWICK ROUTE



Please note that the above information is for guidance only and routes and pick-up points may be subject to change.

For further information, please email Verity Moria at v.moria@hamptonschool.org.uk

Additional information about our Morning Minibus Service

Who is the service available to?

The service is available to pupils in Years 3 to 6.

What are the charges for using the service?

The charges are set by the Hampton School Trust each year.

AUTUMN TERM	SPRING TERM	SUMMER TERM
£300	£255	£280

The above charges apply to the academic year 2024-25.

What happens if my son is unwell or getting to School by other means on a particular day?

If you know in advance that your son will not be taking the minibus, please notify the School as soon as possible tel 0208 979 1844, email secretary@hamptonprep.org.uk. For short notice/on the day changes parents are asked to contact the minibus Driver direct. The Driver's mobile number will be provide when your son's place on the minibus is confirmed.

What happens if the service is oversubscribed?

If the service is oversubscribed, places will be allocated via a ballot. Pupils who are not allocated a seat will be placed on a waiting list.

Will my place continue every term?

Once confirmed, your child will keep their place on the minibus until you provide School with notice that you wish to cease using the service. Half a term's notice is required.

Will the children be chaperoned?

The children will be accompanied by the Driver. There will not be a separate chaperone.

Will the children wear seatbelts?

Pupils must wear seat belts at all times and the Driver will ask if all belts are fastened before moving off. Parents/guardians are asked to reinforce this message.

Will the Driver wait for us if we are late?

Parents/guardians are asked to be at the appointed stop in good time. The Driver cannot wait after the scheduled pick-up time. Parents may text the Driver if they are running late but should note that messages will only be checked when the minibus is at a designated stop point. The Driver may be able to wait for one or two minutes provided this will not impact the remaining journey time.

What happens if there are some unforeseen circumstances?

The School will endeavour to run the service throughout the year but reserves the right to cancel the service. Parents/guardians will be notified at the earliest opportunity to minimise any inconvenience.

What happens when the minibus arrives at School?

On arrival, the minibus will be driven to the School car park through a supervised safe zone The Driver will assist the pupils getting off the bus and accompany them into the School premises.

What happens if there is poor behaviour on the minibus?

Pupils must behave in an appropriate and safe manner throughout the journey. If a pupil misbehaves on the minibus, the Driver will notify the School on arrival and they will be subject to the School's behaviour and sanctions policy. The pupil's parents/guardians will be informed and if the pupil continues to misbehave his place will be forfeited with no refund. No food or drink may be consumed on the minibus.

How will the Driver know who is on the bus and how to communicate with parents/guardians?

The Driver is provided with a list of pupils travelling on the minibus by the School together with their pick-up points and parents' contact details.

How will I be charged and do I have to pay a term's fees?

A full term's fee is payable in advance for the service, regardless of the number of times it is used. The charge will be added to your termly bill. A half term's notice must be given to withdraw from the service, failure to do so will incur a term's fee in lieu of notice will be charged.

Can I use the Pupil Coach buses in the afternoon?

Pupil Coach do not offer a one-way service. Pupils may use Pupil Coach for the return journey in the afternoon return in addition to the morning minibus service but parents/guardians are required to pay for both services. We regret that we cannot offer reduced costs if both services are booked. Costs for Pupil Coach are provided below for information.

AUTUMN TERM	SPRING TERM	SUMMER TERM
£704	£677	£600

If my child has a place on Pupil Coach, but I wish to use the minibus service instead, will I have to pay a half term's notice?

You will not be required to give a half term's notice if you wish to swap onto the minibus service in September 2024. Thereafter, the usual notice periods apply.

